

The Oaktree School Link Parent Meeting November 2020

Year	Class	Link Parent		Year	Class	Link Parent		Year	Class	Link Parent	
2	Owl/Hedgehog	Sarah McGowan (SM)	A	1	Bumblebee	Amy Noble (AN)	P	R	Hedgehogs	Hayley Armstrong (HA)	A
2	Rabbit	Sarah Waterman (SW)	P	1	Ladybird	Sarah Carly (SC)	P	R	Robin	Susannah Clark (SC)	P
2	Fox	Clare Kirk (CK)	P	1	Woodpecker	Louisa Johnson (LJ)	P	R	Squirrel	Amy Botha (AB)	P
‘P’ indicates present, ‘A’ indicates apologies								N	Nursery	Despina Papadimitriou (DP)	A

Staff Present	
Headteacher	Mrs Laura Sharkey (LS)
Deputy Headteacher	Mrs Juliet Larsen (JL)

AGENDA	MINUTES	ACTION
1. Welcome.		
2. HOPA		
a) Awaiting for Scarecrow trail final funding figures. Children enjoyed. Thank you to all who contributed.		
b) Shelter needed for recycling boxes – currently under bike shed. Only crisp packets (not pringles), pens and dental products are being accepted at the moment.		
c) Mufti day coming up – funds are to be raised for STEM materials for Oaktree and Hermitage.		
d) 12 days of Christmas that incorporate all events, to include The Oaktree School, Hermitage and HOPA – will include a Christmas trail		
e) Once a week on HOPA Facebook page – small businesses can advertise.		
3. Communication		
a) SW commented that letters on the website saying weekly letters sent out has been helpful. https://www.theoaktreeschool.co.uk/this-weeks-letters/		3a – to continue
b) LJ asked on behalf of her class for an individual letter to be sent out so parents are aware that face coverings are required and could it also be asked for parents not to gather outside the school at pick up and drop off time		3b – LS to send out a letter to include
c) LS added that she was going to be sending out a letter on childcare bubbles which under the new guidance are allowed		3c – to include in letter
4. Sore hands - hand cream have been bought and the school have asked for donations of £1 if children would like to use. AB offered some E45 cream that she had. This would be accepted if unopened and quarantined.		4 – Link parents to speak to classes to confirm
5. Christmas cards – Usually School governor leads this but they have been unable to do at this time. HOPA have looked into but have missed the deadline. LS commented that the school will not be able to accept cards from children to their friends. Will look into doing the same as last year and display in class windows.		5. LS to send letter re: Christmas cards
6. Welly walk – deadline for money raised is this Friday. Parents are to contact office if they would like to do a bank transfer.		6. LS to inform parents of amounts raised once

	<p>7. Wishing line – to go up this week</p> <p>8. SW referred to parent/teacher meetings and asked if written targets would be available. LS commented that school could provide parents with these. LS commented that the school would look at other options for parent/teacher meetings for the spring term. E.g. zoom (option of camera off)</p> <p>9. It was confirmed that all messages for teachers to go via email to the office so that the office and headteacher can keep a track of what is happening across the school.</p> <p>10. AN asked for clarification on which Toys can be sent in for the Year 1 topic. JL explained that Miss Fulton was clarifying with her class today. A letter will be sent out to parents to confirm.</p> <p>11. AN commented that Grandparents week had a positive response. Can this be kept as an option for future Grandparents Festivals as this was a positive for some grandparents who are not local. Children and teachers really enjoyed too.</p> <p>12. Will snack continue during lockdown? LS replied as far as we are aware school snack will continue to be provided as long as schools remain open. This was not the case in the last lockdown as school numbers fluctuated.</p> <p>13. Windows open for ventilation – LS replied that children can wear longer sleeve polo shirts/ vests/tops underneath to keep them warm – preferably school colours.</p> <p>14. Presents for teachers over Christmas. LS thanked parents and said that yes, we could accept these, but they would have to be dropped off at the school office to be quarantined (72 hours) before the teachers could receive them.</p> <p>15. It was asked if specific information was going to be sent to Year 2 in regards to applying for Junior school place. It was commented that an email was sent by The Oaktree School with a video from Mrs Harrup at the end of last half term.</p> <p>16. How can we request more parents to be on Whatsapp group so whole class is represented and in touch?</p>	<p>confirmed and what this will be used for</p> <p>7. JL to ask Reception to do</p> <p>8. LS to speak to teachers to send out targets to parents</p> <p>10. JL to send letter to Year 1 parents</p> <p>15. LS to send a reminder</p> <p>16. LS to send one more request to parents</p>
Next Meeting	Wednesday 2 nd December at 2pm.	LS Virtual meeting link to be sent to parents.